Email IT Checklist

IT Security

# VHIMS Central IT Security

To support access to VHIMS central and ensure all required account activation and notification emails are received by users, the following additions will be required to your organisation’s network security.

## Whitelisting

Whitelist the following domain on the SMTP gateway and any spam filters in place:

noreply@vhimscentral.vic.gov.au

noreply@safercare.vic.gov.au

noreply@userportal.dhhs.vic.gov.au

invites@microsoft.com

## Flood Filtering/Spam Filtering

@vhimscentral.vic.gov.au

@safercare.vic.gov.au

@microsoft.com

@userportal.dhhs.vic.gov.au

## Local Email Filtering

Confirm locally installed email filtering applications (Symantec, McAfee etc), if any, are not set to block emails form the above listed domains.

## Other Local Settings

Occasionally a user may create local rules to block or move emails. Confirm the user has not created a rule that will either block emails containing certain attributes or move them to folders/trash/archive.

## Further Information

If you require further information, please email vhims2@vahi.vic.gov.au.